

City of Elliot Lake Community Improvement Plan Grant Application Form

Instructions:

Questions and original copies of completed forms can be submitted to City of Elliot Lake Economic Development Office.

45 Hillside Drive North
Elliot Lake, ON
P5A 1X5

Tel: (705) 848-2287 ext. 2107 OR email to: santunes@elliottlake.ca

Refer to City of Elliot Lake Community Improvement Plan for details of incentive programs and grant eligibility requirements. Applications that do not adhere to the details of the incentive programs will not be considered.

Applicant: *(written authorization from the building owner is required if applicant is tenant)*

Name:	_____		
Business Name:	_____		
Address:	_____	Postal Code:	_____
Home Phone #:	_____	Work Phone #:	_____
Email Address:	_____	Fax #:	_____

Registered Owner: *(if different from applicant)*

Name:	_____		
Business Name:	_____		
Address:	_____	Postal Code:	_____
Home Phone #:	_____	Work Phone #:	_____
Email Address:	_____	Fax #:	_____

Property Description: *(must be located in the Community Improvement Project Area – see map)*

Address:	_____		
Legal Description:	_____		
Tax Roll Number:	_____	Postal Code:	_____



Incentives

Please indicate the programs you are applying for and the grant amount requested:

(Refer to CIP document for permitted amounts. Unqualified or excessive requests will be returned without consideration.)

- | | |
|---|--|
| <input type="checkbox"/> Application and Permit Fee Rebates | <input type="checkbox"/> Landscaping and Property Improvements |
| <input type="checkbox"/> Feasibility Study and Design | <input type="checkbox"/> Property Tax Increment |
| <input type="checkbox"/> Environmental Site Assessment | <input type="checkbox"/> Commercial Expansion |
| <input type="checkbox"/> Planning and Design | <input type="checkbox"/> Tourism Activation |
| <input type="checkbox"/> Structural and Accessible Improvements | <input type="checkbox"/> New Multi Residential Dwelling |
| <input type="checkbox"/> Building Facade Improvement | <input type="checkbox"/> Multi-Residential Renovation |
| <input type="checkbox"/> Signage and Awnings | <input type="checkbox"/> |

Property Details

Are there any outstanding work orders on the subject property?

Fire Prevention	Yes	_____	No	_____
Property Standards	Yes	_____	No	_____
Building Code	Yes	_____	No	_____
By-Law Enforcement	Yes	_____	No	_____

Include copies of existing work orders to this application

What is this property currently zoned as? _____

Is the current or planned use a legal use under this zone? Yes _____ No _____

Are taxes in arrears on this property? Yes _____ No _____

Are there water arrears on this property? Yes _____ No _____

Building Details

List all facades that are being improved under this application.

Main Façade

Street/Walk Name _____

Façade Length _____ # Stories _____

Side Façade

Street/Walk Name _____

Façade Length _____ # Stories _____

Rear Façade

Street/Walk Name _____

Façade Length _____ # Stories _____



Related Applications for This Property

Have you applied for other CIP programs for this property? Yes _____ No _____

Improvements

Please provide a description of the improvements you intend to implement:

Please include any associated drawings, measurements, designs, etc.

Cost Estimate

Attach at least two written estimates from qualified independent contractors/suppliers for each grant program (if applicable). Please indicate your preferred estimate (the lowest estimate does not necessarily have to be selected).

Project Timeline

Project Start Date: _____

Project Completion Date: _____

Owner Permission

If you are not the property owner, has the owner signed this form to authorize you to make this application? Yes _____ No _____

Permits

Work to be completed through this application cannot be started until written approval for the requested funding assistance is received from the City of Elliot Lake. All required permits must be obtained prior to initiation of the proposed works.



Confidentiality and Consent

All information included in this application will be kept strictly confidential under the Municipal Freedom of Information Act.

The applicant consents to the use of his or her name and their business name and address in connection with any program funding announcements.

This application is being made in accordance with the City of Elliot Lake Community Improvement Plan. The undersigned hereby applies for the Community Improvement Incentive Programs in accordance with the application herewith submitted and acknowledges that the proposed work must comply with the provisions of the Building Code Act and the Ontario Building Code and any other statutes or regulations of the Province of Ontario, and all by-laws of the City of Elliot Lake. The undersigned also acknowledges that it is understood that work carried out prior to the approval of this application will not necessarily be eligible for funding. I certify the truth of all statement or representations herein.

Signature of Owner or Authorized Applicant
(Applicant must have owner's authorization)

Date

Owner's Authorization: *(to be completed if an applicant is used to represent the owner)*

I, _____ being the registered owner of the subject property hereby authorize _____ to prepare and submit this application for the Community Improvement Incentive Program.

Signature of Owner _____ Date _____

For Office Use Only

Date Received _____

Information Complete Yes ____ No ____

Information Verified Yes ____ No ____

Grant Approved Yes ____ No ____

Date Approved _____

Grant Rejected Yes ____ No ____

Date Rejected _____

Community Improvement Committee Comments:

